

NCT NEARLY NEW SALES



Sevenoaks and Tonbridge Branch

* BABY AND CHILDREN'S SEASONAL CLOTHES * TOYS * BOOKS * EQUIPMENT * MATERNITY WEAR *

SELLERS' INSTRUCTIONS

Autumn 2008 Venues and Dates

Sevenoaks Sale ~ Saturday 18th October 2008, 10.15 a.m. – 11.45 a.m.
The Bradbourne School, Bradbourne Vale Road, Sevenoaks. TN13 3LE

Borough Green Sale ~ Saturday 8th November 2008, 10.15 a.m. – 11.45 a.m.
Wrotham Secondary School, Wrotham Road, Borough Green. TN15 7RD

How do I become a seller?

The registration form is available from <http://www.nct.org.uk/in-your-area/sevenoaks/events>
Registration opens on September 8th 2008 and we accept one registration per household.

To register, you can either

- ❖ e-mail the completed form to nctnns@hotmail.co.uk (you will need to download this form to your pc, complete it then send as an attachment) **OR**
- ❖ print out and complete the registration form and post it to [Nearly New Sales, The Croft, Bradbourne Vale Road, Sevenoaks, Kent TN13 3DH](#)

The form must arrive at least one working week before the sale date

If accepted (space permitting), you will receive confirmation via e-mail, be allocated a seller number and sent labels to attach to the items you wish to sell.

**** Please note that registration via e-mail is the quickest to process, saves money for the NCT and is our preferred method for registration.***

What if I can no longer sell? Is there a cancellation procedure?

Please let us know as soon as possible before the sale if you are no longer able to sell, by ringing the following number: 0870 423 0293.

We do have waiting lists for the sales and if given enough notice, will be able to give another potential seller the chance to take your place. You may not be accepted as a seller at a future sale if you do not show up on the day and have not let us know in advance.

Even in unforeseen circumstances, such as sudden illness, please leave a message on the above number on the day, so that we know not to expect you.

How much should I charge for my items?

You choose your own prices. If the item sells, you receive 70% of the ticket price and 30% goes to the NCT. We suggest up to 25%-30% of cost new, depending on age and condition.

PLEASE PRICE IN MULTIPLES OF 50p, e.g. 50p, £1.50, £4.00

Please note that we will round DOWN any amount which are not in multiples of 50p.

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How does the labeling system work?

We provide you with 50 labels per sale to attach to your toys, clothes, equipment, etc.

We will send you the correct number of labels for each sale. If selling at two sales, please do not use the tickets for your second sale at the first, as this will mean that you are exceeding the limit for that particular sale.

Make sure labels cannot come loose during the sale by attaching with safety pins, string or elastic bands, not sellotape unless it is on a clear bag or there really is no other way. We cannot sell items unless they are labelled with the ones we provided. Part of the label will be kept as a record of sale and returned with your money. The most common problem experienced is labels being separated from items.

Print your seller's number on all labels and fill in the rest of the details as shown below.

No. Your seller's number
Style. Brief description of the item(s)
Size. Size or age
Price. Price of Item

Repeat this information on both sections of the label-above and below the perforated line

Can I donate items?

YES! Instead of your seller number you write 'D' for donation. Your items will be displayed with all the other items and if sold 100% of the money will go to the NCT. These items will not be returned to you if unsold at the end of the sale but will go to local charity shops.

How new is "nearly new"?

Please only bring along items to sell which are in very good condition. Consider if you would buy the item yourself and if not, then don't include it! Clothes should not be faded, stained or look well worn and should be appropriate to the season. Toys, books and equipment must not have peeling paint, sharp edges or have missing parts. We reserve the right to remove items of inferior quality, which will be returned to your box at the end of the sale.

Please clean highchairs beforehand and remove any mud from buggies and prams. **Please see note on summary page regarding prams, cots and buggies.** If selling a battery-operated item, please include working batteries so that the buyer can be sure it works.

How will my items be displayed?

The venue will be divided into different areas for clothing, shoes, toys, nursery equipment, books, videos and DVDs. We can display clothing on rails and in see-through bags on the tables. Smaller items such as socks and vests should be presented in clear plastic bags with labels on the outside and shoes should be tied together securely. We accept clothing and toys up to 8 years old.

What sells well?

The following items always sell well; ride-ons, outdoor toys, seasonal toys and clothes, books, stair gates, grobags, 18 months – 3yr clothes and travel cots.

Is there anything I'm not allowed to sell?

We CANNOT sell car seats, mattresses, baby bouncers and walkers, breast pumps, any mains powered electrical equipment (i.e. nothing with a plug!), riding hats and crash helmets,

hand knitted toys, or any item with a drawstring around the neck. We are also unable to sell pushchairs without the British Standard sticker BS7409 (i.e. not those manufactured before 1996). They must bear the name and trademark of the manufacturer or importer.

What happens on the day?

Please deliver all your goods to the venue at the time stated on the timings sheet and help to set your items out. Please check that we have your correct details on our sellers' register when you sign in at the door. Please also supply a large cardboard box or even a suitcase, marked clearly with your seller's number for us to place your unsold items in at the end. **We recommend a suitcase with wheels for Sevenoaks, as the car park is some distance from the entrance to the venue.**

When can I collect my box?

Please return to collect your unsold items at the times specified on the individual sale instructions. If you can return at the end of the sale to help pack away, that would be appreciated. Please do not leave with your box until:

- All items have been returned to sellers' boxes
- You have checked your own box to see that there are no items belonging to other people
- You have looked next to your box/around the hall for any unsold bulky items
- You have checked the lost property table, as we do not keep lost property

We no longer ask sellers to sign out, but ask that you only leave once you are satisfied that none of your items have been left behind and that you have no-one else's belongings.

When do I get my cheque?

All sellers will be paid by cheque usually within a calendar month of the sale. There will be a separate cheque for each sale. When sellers receive payments please note that the registration fee, envelope and postage cost will be deducted from your profit. This will appear as a £2 deduction. Seller's can check when the payments have been sent out on the NCT website on <http://www.nct.org.uk/in-your-area/sevenoaks/events> This information will not be available on the phone line.

The volunteers who run these sales do their best with security but we regret that we cannot refund the value of lost or damaged items.

Further Information

Information is available at the above website or call our **Information line on 0870 423 0293** (weekdays, 9 a.m. to 5 p.m). Please be considerate when calling. Volunteers in their own homes man this phone line; these volunteers are usually mothers with young children. They may also work full-time or part-time.

Checklist:

- 1) Send in registration form as soon as possible, but at least one week before sale
- 2) Use labels provided on goods and price in multiples of 50p
- 3) Sign in at the sale and bring a large box marked with your seller's number
- 4) Collect items when everything has been packed away and check all items in box are yours!
- 5) If you find you can't make it to a sale, let us know by ringing 0870 423 0293.
- 6) Remember... **NCT members with NCT card gain early entry to sale at 10am**

SALE TIMINGS FOR DROP OFF AND COLLECTION

Location	Drop off time	Collection time
Sevenoaks	8.30-9.10am	1 pm
Borough Green	8.30-9.10am	1 pm

**All sellers need to set out their items by 9.10 a.m.
Sellers may not return for their items before 1 p.m.**

Please abide by these timings as we have 90 sellers to organise and process.

On the day:

Please remember to bring a large cardboard box or even a suitcase, clearly marked with your seller's number. (Items get lost when the box is not big enough, so even if you are feeling optimistic about how much you will sell, please still bring as large a box as possible).

All sellers are expected to set out their goods in the rooms indicated on the day. Tables and rails are provided for you to display your goods in age/sex appropriate sections.

If you are not staying to help during the sale, ensure that you return promptly to collect unsold items at the time stated above. If you are able to help from 11.45 a.m. until 1 p.m. to sort the unsold items into the sellers boxes, please let the coordinator know, as your help would be appreciated.

Please do not take your box until all unsold goods have been sorted. **Before leaving, we would ask you to check your own box to ensure that other people's items have not been mistakenly returned to you.** Also check that items have not fallen from your box onto the floor & that you have no items on the lost property table before you leave!

We have no facilities to store uncollected items, nor are we permitted to leave items outside for collection. Any uncollected items will be disposed of or donated to charity. We cannot take responsibility for returning items at a later date.

Note for sellers re. Cots, Prams and Buggies

If you are selling cots, prams and buggies we hope to have a dedicated person looking after this section. In order to help you sell your items please make time to speak to the NCT volunteer in charge. Buyers like to know how old the pram is, how much it would cost new, how to put it up and down, what accessories it comes with and whether there is any possibility of making an offer. This is particularly important if the buyer is a first time parent. Please add this information to the pram, cot or buggy and attach it to your item. You will stand a better chance of selling the item if the buyer knows all she can about it.

Many thanks for your co-operation.

All proceeds in aid of the NATIONAL CHILDBIRTH TRUST

The National Childbirth Trust offers information and support in pregnancy, childbirth and early parenthood. It aims to give every parent the chance to make informed choices. We try to make sure our services, activities, and membership are fully accessible to everyone. Registered no. 2370573 (England) Registered office Oldham Terrace, London W3 6NH. Registered Charity no.801395