



Nominations to the Board of Trustees

Nomination process

Trustees will be elected at the NCT's Annual General Meeting to be held on Saturday, 21 June 2008 in Coventry. The AGM forms part of a two-day Members' Conference which all trustees are expected to attend.

The Board of Trustees currently comprises the President, eight Regional Trustees (one for each of the NCT's regions), and twelve UK Trustees. The criteria for election of Regional Trustees are different from that of UK Trustees (see below). All Trustees, other than the President (where the period is 5 years), are elected for a term of office of three years, at the expiry of which they are eligible for election for a further term of three years (or five in the case of the President). Please see nomination forms.

Only members of the NCT are eligible to stand for election as a trustee and every member is entitled to vote for these trustees. Please become a member of the NCT as soon as possible if you wish to stand as a trustee and you are not a member already.

Please return your completed nomination form, to **arrive by Friday 18 April 2008**, to:

**Alison Kenny
NCT
Alexandra House
Oldham Terrace
London W3 6NH**

Two introductions for prospective Trustees will be held at NCT's UK Office at Alexandra House, Oldham Terrace London W3 6NH on:

- Monday 7 April 2008, 11-1pm, and
- Tuesday 15 April 2008, 4-6pm.

If you would like to attend, please contact Alison on 0870 770 3236 or by email to a_kenny@nct.org.uk.

Current vacancies

There are currently expected to be four vacancies for UK Trustees and eight for Regional Trustees, and nominations are invited accordingly under our current Articles. Please note that, as part of the charity's Governance Review, amendments to Articles will be put to members at the AGM to remove the distinction between the two categories of Trustee, so that there is a single category of 'NCT Trustee' only, and to reduce the maximum number of Trustee positions from 21 to 15. If members agree these changes, there will be five vacancies to be filled.

Further information about the Governance Review is available at www.update.nct.org.uk/cpb/govreview.

We are keen to encourage members resident in Scotland, Wales and Northern Ireland to stand as Trustees. Under our present Articles they may do so either as a UK or as a Regional Representative from the appropriate region, if they meet the requirements below. Under amended Articles, if members agree, there will no longer be a requirement to have served at regional level for at least two years during the last six.

A. Regional Trustees

Members are eligible to be nominated for office as Regional Trustees if they:

- have served the Charity at regional level for at least two years during the last 6 years;
- are resident in the Region for which they are nominated;
- are nominated by two members (other than themselves) who are resident in the Region.

B. UK Representatives

Members are eligible to be nominated for office as UK Trustees if they:

- are resident in the United Kingdom;
- are nominated by two members (other than themselves).

All nominees for the above vacancies are required to provide a statement of not more than 200 words and a biography, which will be sent to members with the Notice of the Annual General Meeting.

Attached is a nomination form for your use. Clear photocopies are acceptable.

The NCT values diversity and welcomes applications from anyone regardless of gender, ethnicity, sexuality or disability. We would welcome nominations from individuals who are current or recent users of NCT services.

Nomination for election to the Board of Trustees of the NCT



Please return your completed nomination form, to arrive by
Friday 18 April 2008 to Alison Kenny at
NCT, Alexandra House, Oldham Terrace, London W3 6NH

Details of the nominee

Name _____

Address _____

Tel _____ Fax _____ Email _____

Branch _____ Membership No. _____

Signed _____ Date _____

This nomination is for (please tick as appropriate)

Position of Regional Representative

Region 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 (please circle as appropriate)

Are you willing for your nomination still to go forward if amendments to the Articles are accepted? **Yes** | **No** (Please circle as appropriate)

Position of UK Representative

Are you willing for your nomination still to go forward if amendments to the Articles are accepted? **Yes** | **No** (Please circle as appropriate)

Nominated by

Name _____

Branch _____ Membership No. _____

Signed _____

Seconded by

Name _____

Branch _____ Membership No. _____

Signed _____

Nominee profile (please attach or add overleaf)

A. **Biography** - this may address any or all of the following:

- Experience within or outside the NCT e.g. voluntary or paid work; qualifications; membership of professional bodies or other organisations; any additional interests, skills, expertise or knowledge relevant to the position of Trustee.
- Please do NOT supply a full Curriculum Vitae.

Trustees are expected to serve on at least one Board committee:

- **Audit and Risk:** adequacy of financial control, external reporting and risk management
- **Remuneration:** setting remuneration policy for senior management and other key groups within the charity
- **Nominations and Governance:** Trustee recruitment, training and appraisal, and Board effectiveness
- **Impact:** Assessing the charity's impact and effectiveness

Please indicate which Committee/s you are most interested in serving on and why.

B. **Statement** of not more than 200 words on your priorities and values for the NCT in seeking election as a Trustee.

Name of Nominee

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Biography

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Statement of Priorities & Values for the NCT (no more than 200 words)

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For office use only: date received

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