

Saturday 24th March 2012 in the Sports Hall at St. Michael's C&CofE High School, Carlton Road, Athersley, Barnsley S71 2BD

The closing date for receipt of applications is **Friday 9th March**. Registrations are numbered on receipt and **WILL BE POSTED OUT SHORTLY AFTER THE REGISTRATION CLOSING DATE** however posting the disclaimer will not guarantee registration to sell if the maximum number of sellers has already been reached.

Send the registration/disclaimer on page 5, with **2** self-addressed envelopes (not tiny!) **1 of them stamped with a Large Letter Stamp (for your sale labels to be sent in) 1 with no stamp (for your proceeds chq and sold labels)** and a deposit cheque for £10 (which will be returned to you when you collect your unsold goods from the sale) made payable to 'NCT Barnsley and Penistone' to: **NCT Nearly New Sale, C Fishpool, 1 Moorpark, Holmfirth Rd, New Mill, Holmfirth, HD97LF**

Please ensure that you put enough postage on the envelope you send to the above address. If your letter is thicker than 5mm or larger than A5 size it will require a large letter stamp. Unpaid items will not be collected from the sorting office and unstamped envelopes will not be sent back to you with your tickets.

We may run out of seller places so we strongly recommend that you apply early, by post only please. Your application will not be processed **without the registration form / disclaimer, SAEs x2 and deposit cheque.**

Please read **ALL** the instructions carefully.

1. Number of items allowed

All sellers will be limited to selling **30 items of clothing and 50 pieces of toys and equipment**. Items such as baby grows etc. can be bagged together as one item, and you can put clothes together in sets on hangars e.g. top and trousers together as one item. **If you require further labels you must register for an additional seller number, by putting another registration form and 2nd deposit cheque in with your 1st set . The additional seller number will only be sent out if seller spaces are still available on the closing day.**

2. What items can I sell?

- **Babies and children's clothing** incl socks & nightwear in nearly new condition, up to age 8. Clothing for 0-3 months usually sell best if it is unisex.
- **Maternity clothes**
- **Children's shoes / wellies / slippers** up to approx adult size 2. These must be clean, paired up and attached to each other, if they are loose they will end up getting lost.
- **Prams, pushchairs and buggies**. These must have the original instructions and have the following original notice printed on the chassis – *"children must be harnessed in at all times and should never be left unattended. The child should be clear of moving parts while making adjustments. This vehicle requires regular maintenance by the user. Overloading, incorrect folding and the use of non-approved accessories may damage or break this vehicle. Read the instructions"*.
Prams, pushchairs and buggies must be checked in at the door before being placed in the sale.
- **Toys, books, videos, genuine DVDs, audio tapes/CDs, puzzles, games, outdoor toys.**
- **Nursery equipment and furniture, stairgates, and fireguards, please check that all safety items are fully complete and with instructions & attach parts well!**
- **Highchairs, Bumbos, 'donut' rings, Sit-in baby walkers & activity centres. Playpens.**
- **Bedding, nappies, swimming equipment, baby slings/wraps, hiking backpacks, cot mobiles, baby gyms, sit in bouncy chairs, door bouncers. Kids furniture, small bikes.**

3. What items **CAN'T** I sell?

Sorry but the following items cannot be sold at our Nearly New Sale:

Electrical Items (except battery only items) **Hand-knitted garments** (they do not sell)

Cot / Moses basket mattresses **Non-Activity soft toys** (they do not sell)

Feeding bottles **Riding or cycle helmets**

WINTER CLOTHES – this sale is for Spring & Summer items.

Knickers/pants unless brand new with tags on **Bigger Bikes (please ask if unsure)**

Breastpumps unless manual and brand new, boxed

Car seats (even as part of travel system or giving away free) we cannot take them onto the premises

4. Labelling

4.1 Labels

Please note that we are only able to accept items with the labels that you will be supplied with. These two-part labels are used to speed up the checkout process and to allow easy tracking of items back to sellers if problems arise e.g. an important piece missing from an item.

Each two-part label is ONE ticket – please do not tear your tickets in half – each item brought to the sale **MUST** have a two-part ticket attached or it will be rejected.

Fill in both portions of the tickets with **IDENTICAL** information:

NO: your seller number

STYLE: brief item description e.g. 3 sleepsuits, skirt & jumper outfit

SIZE: size in years or months e.g. 4 years, 6-12 months

PRICE: price to be charged in multiples of **50p ONLY we round down any odd prices.**

4.2 Attaching tickets to items

The top portion of each ticket should be attached securely to the item. **DO NOT** attach the bottom half.

Clothes – attach with a safety pin through the hole in the top portion of the ticket to the clothes, **NOT** the hangers. Plastic tags from a tagging gun are good. **DO NOT USE NORMAL PINS AS THIS IS DANGEROUS AND THEY WILL BE REJECTED**

Toys / Equipment – attach via string through the hole in the top portion of the ticket.

Books – use low-tack masking tape, **NOT SELLOTAPE**, to attach to item, if you use sellotape this will pull off the print and will leave it un-sellable. Or use a sandwich bag.

DVD's / bagged clothes – anything that is plastic use sellotape (NOT brown tape) to attach the ticket to the item, otherwise the ticket will fall off.

5. Pricing your Items

People are coming to the sale to buy second-hand items. They expect a perfect, clean bargain! If you are keen to sell, please price your items accordingly. Please remember that it is possible to buy brand new clothes very cheaply at the large supermarkets – low priced items will sell quicker, as will reasonably-priced clothes from high street chains e.g. Next, Monsoon etc. Outfits sell especially well.

For **toys** a rough guide is half the retail price or below; please be aware of latest high street prices when pricing items. Please be aware that people are looking for a real bargain when buying second-hand **baby equipment**.

The pricing suggestions below are very rough, and meant as a guide only; please bear in mind the information above.

Coats / Jackets	less than £4
Dress, Trousers or Baby outfit	less than £3
Blouse / sweatshirts / nightwear	less than £1.50
T-shirt / 2 vests	less than £1
DVDs	less than £3
Videos	2 or more for 50p

However if you really want to get rid of items mark them as low as possible, they are more likely to go.

6. Packaging, Presentation and Condition of Items

Clothes should be on hangers; small items such as socks/vests/babygrows can be grouped together and sold in sealed clear plastic bags. Outfits can be put together on attached hangers.

PLEASE ENSURE ALL CLOTHES ARE CLEAN AND NOT SMELLING OF SMOKE

Books/tapes etc. can be packaged together with string and sold as a single item if wished.

[Please Hang Grobags / Baby sleeping bags & other bedding if possible](#)

For items that have batteries, please ensure that they work - we can't put items out if the buyer cannot try them out first.

All items, except large equipment, **MUST be brought to the sale in a large box clearly labelled with your seller number.** We cannot accept black bin bags as these tear easily and it is not possible to keep track of them to return unsold goods.

Your goods will be checked thoroughly before being put out for sale. Please ensure that they are of nearly new quality with **NO** stains or excessive bobbling. Soft toys must be cleaned before bringing them to the sale. Please consider whether you would buy them yourself. Items not considered being of high enough quality will not be put out by the helpers, and will be returned to your box. The decision of the NCT is final.

7. Timetable

The day of the sale:

08:15 – 08:45 Sellers drop off goods

10:00 – 11:30 Sale open to public

12:30 – 12:45 Sellers collect goods and their deposit cheque

You will need to sign in when you arrive so that we know you have turned up and can return your deposit cheque to you. Please enter the school via the sports hall reception area, the route to the sports hall will be sign posted.

Your goods will be sold on your behalf – you do not have to sell them yourself and you do not have to remain at the sale, however if you do stay between 8am-1pm we will waive the admin fee and you will get to shop in the helpers pre sale, if you do decide to help please tick the box on the registration form and arrive at 7.45am. Please give your email address.

You must come to collect unsold goods between 12:30 and 12:45. Any items not collected will be donated to a local charity. You will not receive any money for these items and your £10 deposit cheque will be cashed. In addition, sellers failing to collect, may, at the discretion of the committee, be banned from selling at future sales.

8. Administration

Of all your items sold, **the NCT retains 25% of the sale price** (registered charity no. 801395). In addition to this, in order to cover our costs of postage, labels, envelopes etc, a £2.00 admin charge will be deducted from your final payment due. However, in the unlikely event that the final payment due to you is less than £10 this charge will not be deducted.

Your final cheque for your goods sold will be sent out within 2 weeks of the sale.

Sellers who also help between **07.45am – 1pm** will **NOT** have the £2.00 admin fee deducted.

Cancelling your place as a seller - any seller not turning up to sell or cancelling with less than 1 week's notice will lose their deposit and may, at the discretion of the committee, be banned from future sales.

9. Helpers' Pre-Sale

This is a wonderful opportunity to bag some fantastic bargains before the general public, if you are willing to help out on the day of the sale.

To ensure a smooth-running event we need lots of helpers to be available on the day of the sale from **07.45am to 1:00pm**. To sweeten this we offer all our helpers the chance to buy before the general public and Free helpers' refreshments provided! **All helpers must register in advance to qualify for the pre-sale.** This is so that we are not going frantic two days beforehand thinking we haven't got enough helpers! If you can help from 7.45am to 1pm, please indicate this on your registration form and disclaimer, or contact **Caroline** on **0844 6039 243 option 2**. Mums with babes-in-arms are welcome, and an appropriate job and breaks for feeding will be given! **All the people running the sale are volunteers.**

Sellers who also help between **07.45am – 1pm** will **NOT** have the £2.00 admin fee deducted.

10. Parking

We aim to keep the parking near the hall free for those precious buyers loaded up with bags of goodies (and pregnant ladies / young children etc) so please, if you are staying, move your car to the main car park once you have dropped off your goods.

Thank you – we hope you have a great sale!!!



REGISTRATION FORM & DISCLAIMER

ALTHOUGH EVERY CARE WILL BE TAKEN WITH THE SECURITY OF YOUR SALE GOODS, THE NCT CANNOT ACCEPT RESPONSIBILITY FOR LABELS THAT BECOME DETACHED & LOST, OR FOR LOST & DAMAGED ITEMS. ALL ITEMS ARE LEFT AT THE OWNER'S RISK.

I agree by signing my signature to the NCT Nearly New Sale Terms & Conditions and I wish to submit goods for the sale at the Barnsley & Penistone NCT Nearly New Sale on Saturday 1st October 2011.

Please tick the box below if you do **NOT** wish your details to be kept on computer. The Barnsley & Penistone NCT will use this information solely for the purposes of marketing and organising their Nearly New Sales.

PLEASE MAKE SURE THAT ALL ITEMS HAVE NEW BATTERIES IN, ARE COMPLETE AND IN FULL WORKING ORDER – IF NOT THESE ITEMS WON'T BE PUT OUT.

Spring & Summer Clothes only please – parents will be looking to stock up for the coming season!

Signed: _____ Date: _____

Name: _____

Address: _____

_____ Postcode: _____

Tel: _____

Mobile: _____

E-mail: _____

I will be helping at the sale from [8am to 1pm](#) and will arrive with my goods at 7.45am.

If you tick this box we will consider you to be registered as a helper, and look forward to seeing you on the day.

PLEASE CHECK THAT YOU HAVE ENCLOSED

- **A Registration / Disclaimer Form**
- **A Deposit Cheque**
- **An SAE with LARGE LETTER STAMP**
- **A self addressed envelope for your seller cheque (no stamp required)**